

ITEM 3 – MINUTES OF THE PREVIOUS – ANNUAL GENERAL MEETING – RESOLUTION 1



Minutes of the Annual General Meeting of Phoenix Community Housing Tuesday 20 September 2022 The Green Man

Present:

100 Shareholders, Associate Members, Staff, Partners and guests present in person, via proxy vote or on-line

No	Item	Action
1	Welcome & Introductory Remarks	
	The meeting started at 6.00pm. Carmen Simpson, Board Chair called the meeting to order. She welcomed Shareholders and Guests to the Annual General Meeting. She introduced Denise Fowler, Chief Executive, Simon Barlow – Vice Chair of the Phoenix Board and Chris Starke, Director of Finance and Company Secretary. She explained that the meeting is an important part of the democracy of Phoenix. Carmen noted that this was the first time since 2019, we have been able to host a full in-person Annual General Meeting, and like the previous couple of years, we will have people joining on-line for our live stream. She noted that during that time, the lockdowns, cost of living crises, have all impacted on the whole PCH community, residents and staff and the impact has been both physical and mental. Carmen Simpson noted that the country was currently in mourning for the late Queen Elizabeth II, and to acknowledge that and to mark our respect, we will now observe a minutes silence, which was observed by the meeting.	
2	Apologies for Absence	
	Kevin Kelly, Governance Manager announced the apologies for absence. Carmen Simpson confirmed that the meeting was quorate.	
3	Chair & CEO Introductions	
	Carmen Simpson noted that this was her first Annual General Meeting as Chair of Phoenix and she was proud to have seen residents, old and new, joining to give their views. She noted she was very passionate about residents having their say on their homes and communities and we should always want to do better for everyone. Carmen Simpson introduced Denise Fowler, our CEO and also our key Speaker for the Annual General Meeting.	

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4	Speaker – Denise Fowler, CEO	
	Denise Fowler praised the contribution of those who had founded Phoenix and outlined in her speech how the Governance Review and Customer Services Strategy will ensure we build on Phoenix’s past achievements continue to deliver for residents in the future.	
5	Minutes of previous Annual General Meeting	
	<p>Carmen Simpson, recommended that shareholders agree the minutes of the previous Annual General Meeting.</p> <p>Shareholders agreed resolution 1 to agree the minutes of the previous Annual General Meeting.</p>	
6	Matters Arising	
	None.	
7	Presentation of the Annual Report	
	<p>Carmen Simpson, Board Chair and Denise Fowler, Chief Executive, presented the Annual Report. A presentation showing the highlights of the last year was shown.</p> <p>Carmen Simpson recommended that shareholders agreed to receive the Annual Report.</p> <p>Shareholders agreed resolution 2 to receive the Annual Report.</p>	
	Carmen Simpson, Board Chair, thanked the Residents Communications Group for all their hard work and for producing an excellent Annual Report.	
8	Presentation of the Financial Statements	
	<p>Chris Starke, Finance Director, presented the Financial Statements.</p> <p>Carmen Simpson, Board Chair recommended that shareholders agree to receive the financial statements.</p> <p>Shareholders agreed resolution 3 to receive the Financial Statements.</p>	
9	Re-appointment of External Auditors	
	Chris Starke, Finance Director, presented the reasons for re-appointing our external auditors, KPMG.	

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	<p>Carmen Simpson, Board Chair recommended that shareholders agree to re-appoint our external auditors.</p> <p>Shareholders agreed resolution 4 to re-appoint KPMG as the external auditors.</p>	
10	Question Time	
	<p>Carmen Simpson, Board Chair introduced the Question Time session. Members of the Executive Team answered questions from shareholding members.</p>	
11	Any Other Business	
	<p>There was no other business notified to the Chair.</p>	
12	Closing Remarks	
	<p>Carmen Simpson, Board Chair, thanked shareholders, guests, staff and partners for making the meeting such a success. She said that she believed that today has shown once again the strength of Phoenix and how everyone can play their own part in continuing to make Phoenix a success.</p> <p>The meeting closed at 7.15pm.</p>	